



CUNY Portal

<http://www.cuny.edu> and click on Log-in

July 2, 2008

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NEWSwire

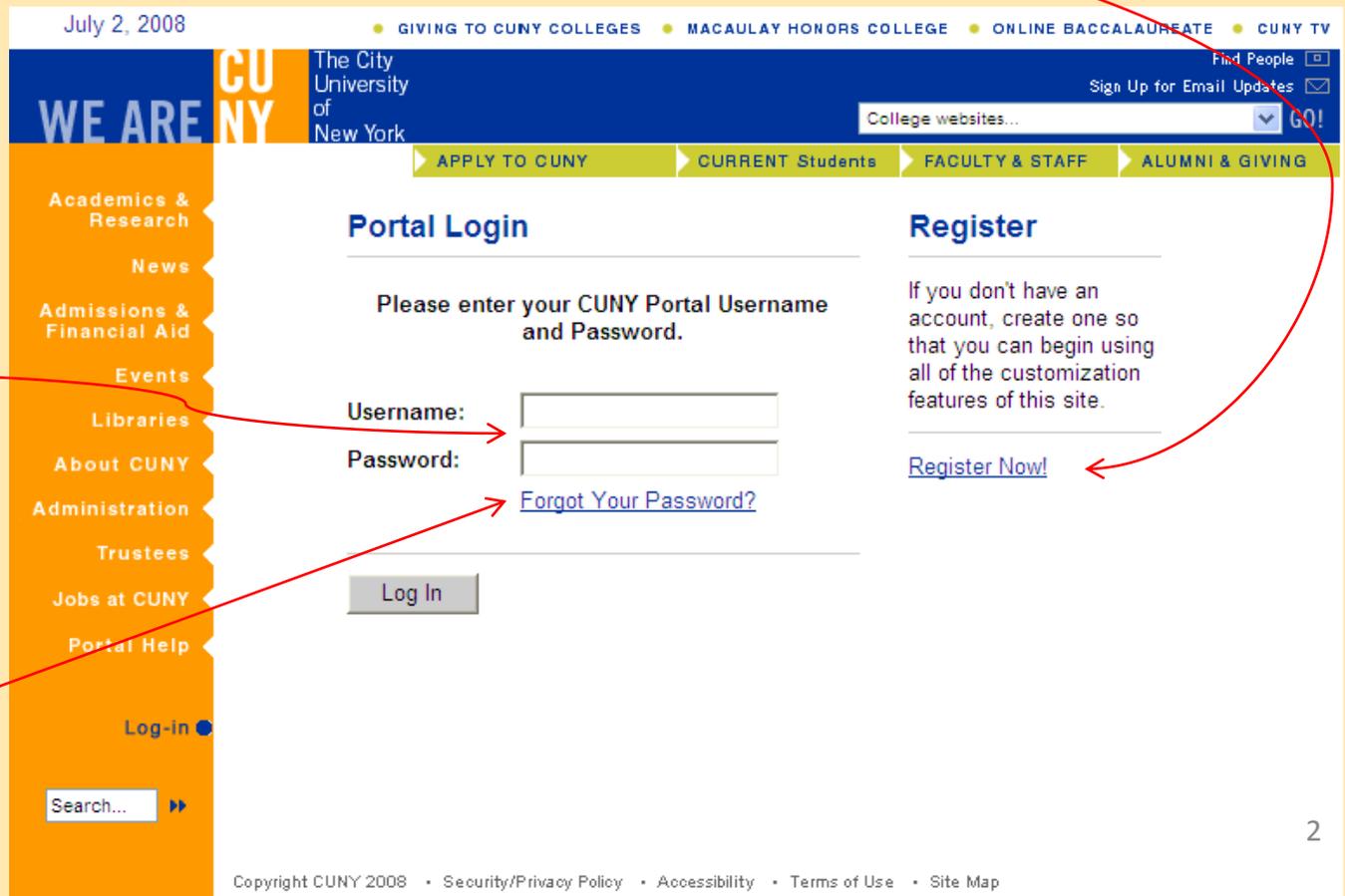
Dr. Gillian Small Appointed Vice Chancellor for Research
The Board of Trustees of The City University of New York has appointed Dr. Gillian Small...>

CUNY Portal Login

If this is your first time at this site, you must register and create a Portal account. (Go to Page 4).

If you already have a Portal account, type your Portal Username and Password here.

If you already have a Portal account and forgot your Password, click here. (Go to Page 3.)



The screenshot shows the CUNY Portal Login page. At the top, there is a navigation bar with the date "July 2, 2008" and links for "GIVING TO CUNY COLLEGES", "MACAULAY HONORS COLLEGE", "ONLINE BACCALAUREATE", and "CUNY TV". Below this is a blue header with "WE ARE CUNY" and "The City University of New York". A search bar and "GO!" button are on the right. A green navigation bar contains "APPLY TO CUNY", "CURRENT Students", "FACULTY & STAFF", and "ALUMNI & GIVING".

The main content area is divided into two sections: "Portal Login" and "Register".

Portal Login

Please enter your CUNY Portal Username and Password.

Username:

Password:

[Forgot Your Password?](#)

Register

If you don't have an account, create one so that you can begin using all of the customization features of this site.

[Register Now!](#)

On the left side, there is a vertical orange navigation menu with the following items: Academics & Research, News, Admissions & Financial Aid, Events, Libraries, About CUNY, Administration, Trustees, Jobs at CUNY, Portal Help, and Log-in. At the bottom of the page, there is a "Search..." box and a copyright notice: "Copyright CUNY 2008 • Security/Privacy Policy • Accessibility • Terms of Use • Site Map".

Resetting your Portal password

If you know your Username, type it in the Username box. If you do not receive your new Password within an hour, contact the IT Help Desk. If you forgot your Username, contact the IT Help Desk for assistance.

Password Reset

Enter your Username below. If it matches an existing account we will e-mail a new password to your registered e-mail address.

Username:

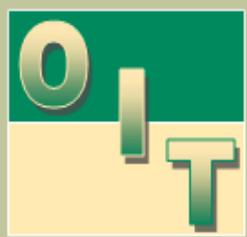
E-mail Password

IT Help Desk

HelpDesk@bcc.cuny.edu

718-289-5970

Colston Hall, Room 806



New User Registration

July 2, 2008

GIVING TO CUNY COLLEGES • MACAULAY HONORS COLLEGE • ONLINE BACCALAUREATE • CUNY TV

WE ARE CUNY The City University of New York

Find People Sign Up for Email Updates

College websites...

▶ APPLY TO CUNY ▶ CURRENT Students ▶ FACULTY & STAFF ▶ ALUMNI & GIVING

New User Registration

Please select the option that best describes your current role within the University:

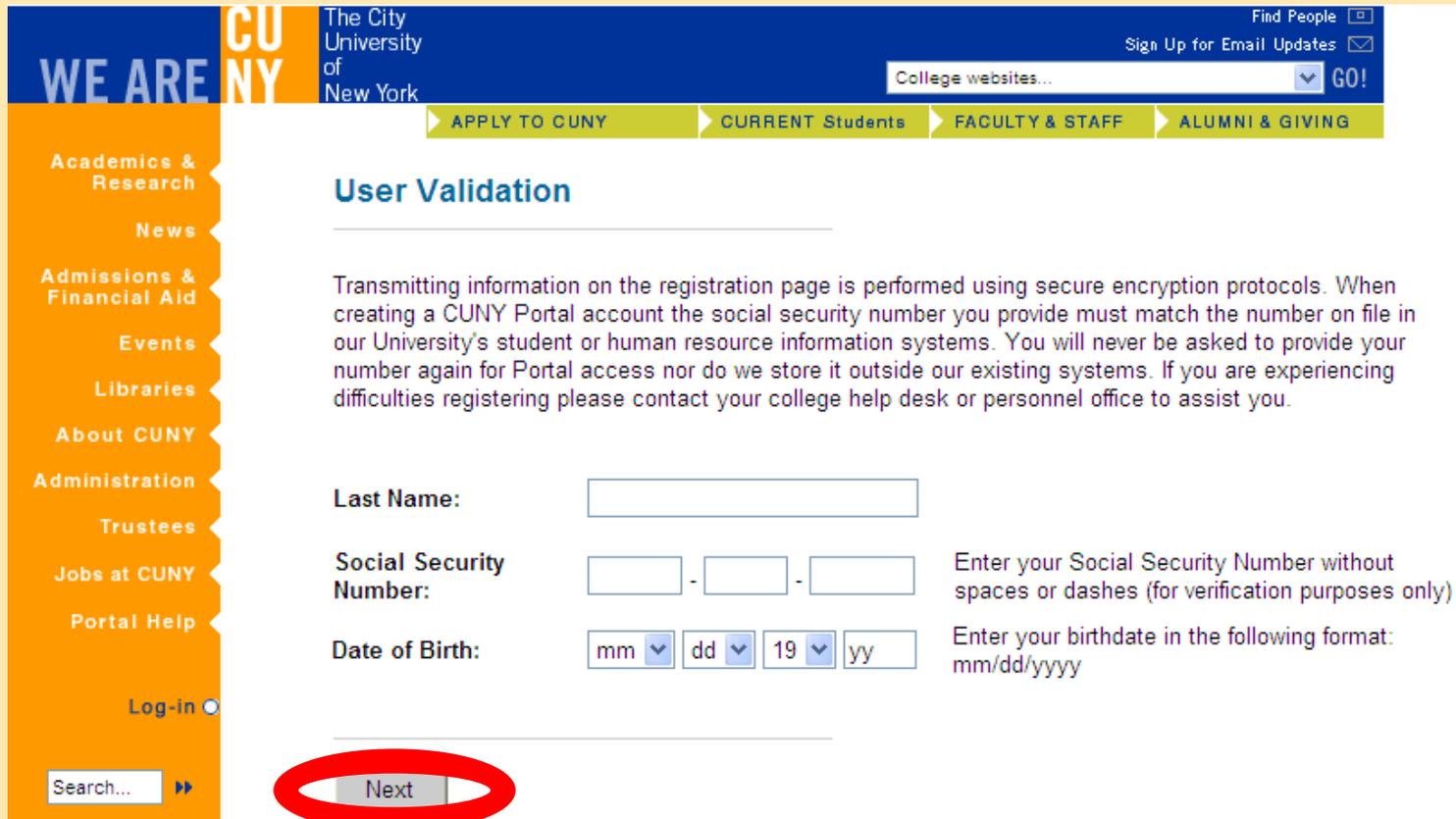
- [Student](#) I am currently enrolled as a student at a CUNY college.
- [Faculty](#) I am currently a faculty member at a CUNY college.
- [Staff](#) I am currently employed by one of the colleges or the university.
- [Applicant](#) I am applying for admission to a CUNY college.
- [Visitor](#) I have no current affiliation with the university.
- [Alumni](#) I am a graduate of one or more CUNY colleges.
- [Cont Ed](#) I am a continuing education student.

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Click on the Student option

User Validation

Enter your Last Name, Social Security Number and Date of Birth as they appear in your official school records. Then click the Next button.



The screenshot shows the CUNY website's User Validation page. The header includes the CUNY logo, navigation links for 'APPLY TO CUNY', 'CURRENT Students', 'FACULTY & STAFF', and 'ALUMNI & GIVING', and search options. A left sidebar contains various site categories. The main content area features a 'User Validation' heading, a security notice, and three input fields: 'Last Name' (text box), 'Social Security Number' (three separate boxes with dashes), and 'Date of Birth' (three dropdown menus for month, day, and year). A 'Next' button is highlighted with a red circle at the bottom of the form.

WE ARE CUNY The City University of New York

College websites... GO!

APPLY TO CUNY CURRENT Students FACULTY & STAFF ALUMNI & GIVING

User Validation

Transmitting information on the registration page is performed using secure encryption protocols. When creating a CUNY Portal account the social security number you provide must match the number on file in our University's student or human resource information systems. You will never be asked to provide your number again for Portal access nor do we store it outside our existing systems. If you are experiencing difficulties registering please contact your college help desk or personnel office to assist you.

Last Name:

Social Security Number: - - Enter your Social Security Number without spaces or dashes (for verification purposes only)

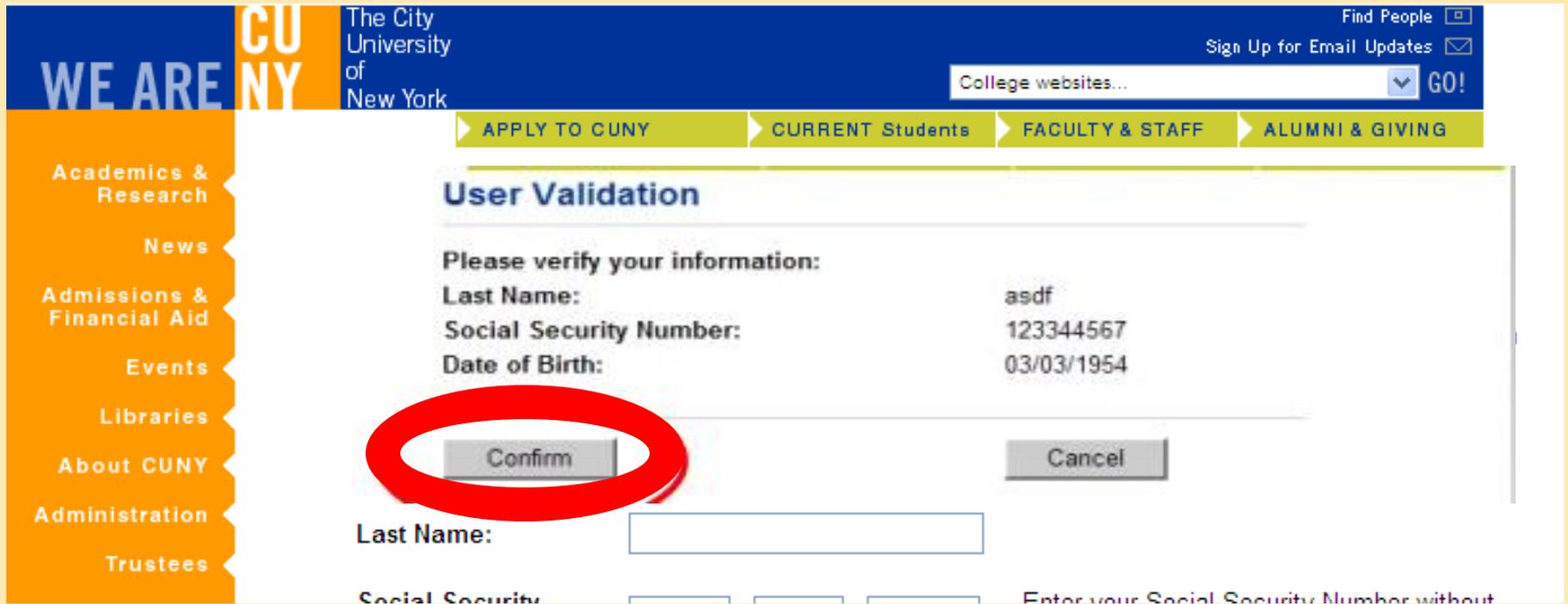
Date of Birth: mm dd 19 yy Enter your birthdate in the following format: mm/dd/yyyy

Log-in

Search...

User Validation

On this screen, verify the information you have typed in is correct. If it is correct, click the Confirm button.



The screenshot shows the CUNY website's navigation bar with the text "WE ARE CUNY The City University of New York". On the right, there are links for "Find People", "Sign Up for Email Updates", and a search box for "College websites...". Below the navigation bar are tabs for "APPLY TO CUNY", "CURRENT Students", "FACULTY & STAFF", and "ALUMNI & GIVING". The main content area is titled "User Validation" and contains the text "Please verify your information:". Below this, there are three rows of information: "Last Name: asdf", "Social Security Number: 123344567", and "Date of Birth: 03/03/1954". At the bottom of this section are two buttons: "Confirm" and "Cancel". The "Confirm" button is circled in red. Below the "Confirm" button, there are input fields for "Last Name:" and "Social Security" (partially visible).

WE ARE CUNY The City University of New York

Find People
Sign Up for Email Updates
College websites...

▶ APPLY TO CUNY ▶ CURRENT Students ▶ FACULTY & STAFF ▶ ALUMNI & GIVING

User Validation

Please verify your information:

Last Name:	asdf
Social Security Number:	123344567
Date of Birth:	03/03/1954

Last Name:

Social Security Enter your Social Security Number without

Portal Username and Password

July 2, 2008

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Log-in

Choose a unique Username or use the suggestions below.

*Username

Choose a Password and e-Mail Address
Please choose a password that is at least 6 characters long. Be sure to enter your correct e-mail address in the box below.

*Password

*Password

Confirmation

*Email

Home Street

Home City

Home State

Home Zip

Code

Home

County

**** IMPORTANT ****
Prior to clicking the save button below, please take a moment to record your username, password, and email. Please keep this information in a safe place.

Choose a **Password** at least 6 characters long, and type it in twice.

Note your **Portal Email** address. This is the email where a new **password** is sent to you if you forget the original one.

Click on the Save button

acruz2008
1990alexc
2008alexcruz

(We recommend that you create a username that you are most likely to remember.)

Successful Registration

If your registration is successful, you will be asked to log in again with your new username and password.

Portal Login

Please enter your CUNY Portal Username and Password.

Username:

Password:

[Forgot Your Password?](#)

CUNY Portal Frequently Asked Questions

1. Where is the CUNY portal on the BCC web site?
Log into your OSSES homepage at <https://wa01.bcc.cuny.edu>. Select the CUNY portal link under the Enrollment Tools folder.
2. Where is the CUNY portal on the CUNY web site?
www.cuny.edu
3. How do I get a portal account?
At the CUNY homepage (www.cuny.edu), click on “Log In” link followed by the “Register Now!” link.
4. Do I create my own username and password or does CUNY assign one to me?
CUNY provides a default username, which the user can use or create a unique username. We recommend that you create a username that you are most likely to remember.
5. Who do I call if I have trouble creating the account or if the information I entered cannot be validated?
Please check if the following information is correct:

Is this information correct?	How do I check if this is correct?	If my information is incorrect, how do I resolve it?	
Date of Birth	Click on the “What is my e-Mail ID/Password” link on the OSSES homepage and provide the required information. If your date of birth is incorrect, you will get an error message.	If you are a new student this semester, please contact the Admissions Office at admission@bcc.cuny.edu or at (718) 289-57895. They are located at Loew Hall, Room 224.	If you are not a new student this semester, please contact the Registrar’s Office at (718) 289-5710. They are located at Colston Hall, Room 513.
Name	Look at the Name field on my OSSES eSIMS PIN Number link.		
SSN	Click on the “What is my e-Mail ID/Password” link on the OSSES homepage and provide the required information. If your SSN is incorrect, you will get an error message.		

6. I do not remember if I created a portal account.
To check if you created a portal account:
 - a) Click on the Register Now! Link on the CUNY portal.
 - b) Complete the required information.
 - c) You will get an error message “You have already registered.”
 - d) If you have created a portal account but do not remember your CUNY portal username, please contact the I.T. HelpDesk at HelpDesk@bcc.cuny.edu or (718) 289-5970. They are located in Colston Hall, Room 806.

7. What do I do if I forgot my portal password?
On the CUNY portal Login screen:
 - a) Click on the “Forgot Your Password?” link.
 - b) Provide your username to reset your password, which will be sent to your registered CUNY portal e-mail account.
 - c) If you do not receive your new password within an hour, please contact the I.T. HelpDesk at HelpDesk@bcc.cuny.edu or (718) 289-5970. They are located in Colston Hall, Room 806.

8. What do I do if I forgot my portal username? Or if the email address I used is no longer active?
Please contact the I.T. HelpDesk at HelpDesk@bcc.cuny.edu or (718) 289-5970. They are located in Colston Hall, Room 806.

9. After I create my portal account, how do I log in to eSIMS, DegreeSolutions and Blackboard?
On the “My Page” tab, which is your default page, click on the eSIMS link, Student Advisement/DegreeAudit link (for DegreeSolutions) or Blackboard link.

10. What is the “My Page” tab on the portal and how do I access it and get the best value from it?
The “My Page” tab on the portal will give you access to all the CUNY applications, such as eSIMS, DegreeSolutions and Blackboard. It is your default page once you log into the CUNY portal. You will be able to register for classes, look at your DegreeSolutions audit to make sure you are completing your degree requirements and access your Blackboard course content. Please feel free to explore your other CUNY applications by clicking on the available links.

11. What do I do if I my eSIMS homepage is not set for Bronx Community College?

After you log into the CUNY portal, click on “My Profile” and make sure that your:	If your information is incorrect, click on the Modify button:	If you do not see BCC as a selection:
Primary College is set to BCC	Set your Primary College to BCC and click on the Save button	Contact the I.T. HelpDesk at HelpDesk@bcc.cuny.edu or (718) 289-5970. They are located at Colston Hall, Room 806.
Primary CUNY Role is set to STUDENT	Set your Primary CUNY Role to BCC and click on the Save button	
e-mail address is set to your BCC e-mail address	Set your e-mail to your BCC e-mail account and click on the Save button	

12. Is creating a portal account secure?
Yes, it is secure. The CUNY portal and its various applications use an encryption protocol.

13. What is the deadline for setting up my portal account?
It should be created as soon as possible. As of July 15, 2008, all students will only be able to access their eSIMS homepage through the CUNY portal.